



United States Department of State

*Bureau of Human Resources*

*Washington, DC 20520*

September 24, 2019

2019-06784

Ms. Melanie Sloan  
American Oversight  
1030 15<sup>th</sup> Street NW  
Suite B255  
Washington, DC 20005

Dear Ms. Sloan:

This is the initial agency decision on your June 6, 2019, FOIA request, under the Freedom of Information Act (FOIA), 5 U.S.C. § 552, to the Department of State (DOS), in which you requested email communications related to U.S. Ambassador to Canada, Kelly Knight Craft.

The Department of State, Office of Information and Program Services (IPS) received your FOIA request on June 6, 2019. Your FOIA request was assigned the tracking number at the top of this letter. Please include the tracking number in all future communications concerning this FOIA request.

Please be advised that a search has been conducted in the Bureau of Human Resources, Office of Records and Information Management and no responsive records subject to the FOIA were located.

For further assistance or to discuss any aspect of your request, you may contact our FOIA Requester Service Center or our FOIA Public Liaison via email at [Foiastatus@state.gov](mailto:Foiastatus@state.gov) or by telephone at (202) 261-8484.

If you are not satisfied with DOS's determination in response to your FOIA request, you may administratively appeal by writing to: Appeals Officer, Appeals Review Panel, Office of Information Programs and Services (IPS), U.S. Department of State, State Annex 2 (SA-2), 515 22nd Street, NW, Washington, D.C. 20522-8100, or faxed to (202) 261-8571. Appeals must be postmarked within 90 calendar days of the date of this initial agency decision letter. Please include a copy of this letter with your written appeal and clearly state why you disagree with the determinations set forth in this response.

Additionally, if you are not satisfied with DOS's determination in response to your request, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration (NARA) to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, email address: [ogis@nara.gov](mailto:ogis@nara.gov); telephone: (202) 741-5770; toll free number: 1-877-684-6448; facsimile: (202) 741-5769.

Sincerely,



Terrence D. Grows  
Government Information Specialist  
Records and Information Management Division  
Bureau of Human Resources